Privacy Notice – About Students (Primary)

1. When you are at school, the adults need to have, and sometimes keep, information about you.
2. This will be information such as:
   - Your name
   - Your birthday
   - Where and who you live with
   - How often you come to school
   - How well you are doing in your work at school
   - Photographs of you for use in school or on the website
   - Your family beliefs and celebrations
   - Any special medicines you need to take or if you see a doctor regularly.
3. Don't worry, the person you live with will give us this information and they can tell you all about it if you have questions.
4. Sometimes you tell an adult about something that has upset or worried you. In order to keep you safe and look after you, adults in school may share this information with other adults whose job it is to help children.
5. We only share information with safe adults and the information cannot be seen without the Headteacher's permission.
6. If you want to talk to anyone about your information, then ask either the adults you live with or the adults in school.